COBBLESTONE MANOR TOWNHOME ASSOCIATION
REQUEST FOR APPROVAL TO MAKE EXTERIOR ALTERATIONS

1. _____ _____
Name of Owner Requesting Approval **Approximate date to begin alterations**

2. _____ _____
Address of Unit where alteration will occur **Approximate completion date**

3. **Type of Modification:** _____ Landscape _____ Building exterior _____ Other

Other, please explain:_____

4. **Location of Modification in respect to nearest unit:** ____ Front ____ Side ____Rear
_____ Other, please explain: _____

5. **Scope of Modification.**
Please explain in detail what you are requesting permission for; include approximate dimensions if appropriate:
_____
_____
_____
_____

6. **Materials to be used:**
Describe the type of materials (including list of plant material) to be installed and/or removed and quantities of each material:
_____
_____
_____
_____

7. **Signatures of owners in neighboring units (if an end unit, obtain signature of owner in the next building) to signify they have been made aware of this modification:** (Signatures are not providing approval or disapproval, only acknowledgement of the proposed modification.) *Note to neighbors:* Your signature indicates you have been notified of this proposed modification. If you object to this alteration, please contact the management office.

_____ _____

_____ _____

8. **Additional information:**
Please attach a drawing depicting the proposed modification. Include a site/plot plan, material sample, photographs, manufacturer's literature and color chips (if applicable) to help illustrate your modification.
Notes: _____
_____

By signing below, I acknowledge that any damage caused by the construction of my alteration to the common area, neighboring yards or my own yard will be repaired by a professional contractor at my expense.

Unit Owner Signature:

_____ _____
Name Date

_____ _____
Home Phone Number Cell Phone Number

Return completed form to:
Acri Commercial Realty, Inc., 290 Perry Highway, Pittsburgh, Pa 15229
Fax number: 412-459-0141 Email: holly_drylie@acrirlty.com